ALBERTA LIBRARY TRUSTEES ASSOCIATION

Board of Directors’ & Alternates Meeting

Saturday, October 17th, 2020

Face-to face Meeting, Spruce Grove, AB

Jenn, Sandra, Bob, Lennox, Craig, Vic, Jocelyn, Denise, Sandy, Heather

10:30 am

Policy & Procedures

Financials

Ed Roles

What do trustee want?

Why is ALTA important?

Do library Boards need ALTA?

If ALTA wasn’t there what would happen?

What value does ALTA provide to the members?

Do we have capacity?

Do we partner with Library Systems?

Do we have the capacity to create new material for trustees?

Discussion

What is doable for ALTA?

What does ALTA focus on right now?

Priorities – fits into strategic plan

Leads up back to operations and financials – what is reasonable?

Operational effectiveness and the need for organizational review.

The value of Organizational review:

* Roles of Board and Staff
* Loss of main income
* Need 90k operating

Need to review our operations, strategic plan as our funding form PLSB has changed.

The 70k is no longer available.

Need Needs Assessment – find out what trustees want.

ALTA completed this in 2013 and 2018 – Heather will send to Sandra to review

Sandra asked: Re organizational review

1. what are the outcomes your looking for>
2. Summary, recommendations and priorities for 2021 & 2022
3. Clarify the priorities
4. Current Strengths, Risks and Gaps

**2021 Budget**

Organizational review budget $3000 – for Margaret Law

Action: Jenn will meet with Marg Law and discuss organizational review

Action: Heather send out PP Trustee 2.0 to board for review, & discuss at next board meeting

Possibly send a copy to each library.

Action: Heather send out the needs assessment surveys to Sandra

Action: Heather will request copies of 2020 Library Directory from PLSB

Facebook Trustee 2.0 session with voice over

Opportunity to highlight our website resources in difference way

Underutilized

Conferences

Value of ALTA is usually presentations to trustees at conferences

Trustee Forum opportunity to share challenges and resolutions

Trustees what do they Want?

Needs Assessment or survey – what else do trustees want to know

Survey incentive – free ALTA membership

Who will develop new session’s content? Who will deliver and to what event? Online?

Survey, provide menu of suggested topics, and allow trustees to add additional topics

Survey distribution – use multiple methods, social media etc.

Create survey, board can talk it up and then apply to conference circuit

Coffee Chats – trustees connecting with each other online, like Karla/YRL is doing?

Action: Heather will talk to Karla about upcoming conferences

Action: Heather send out the former needs assessment surveys to Sandy

Action: Heather send out Trustee 2.0 to everyone, update, comments and deliver

(Discuss further in November meeting)

**Action: November board meeting changed to Nov 26th, 2020**

Action: Sandy will work on the developing a new survey

Action: Jenn will contact Margaret Law for organizational Review, operational efficiencies and partnerships

Action: Jenn will talk to Karla about online coffee time success, similar event for trustees