

**ALBERTA LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
November 18, 2021
Zoom meeting
7:00 p.m. – 9:00 p.m.**

ONLINE: Bob Green; Chris Howells; Denise Joudrey; Wendy Kalkan; David Atkinson ; Sandra Marin; Jocelyn Phu; Hank Smit – Vice President; Renee LeBlanc – Recorder

Regrets: JennAnheliger; Bill Windsor

1. Call to Order

As a quorum was present, Hank Smit, the Vice President, called the meeting to order at 19:03 hours.

2. Adoption of Agenda

There were no additions, amendments, or deletions to the agenda.

MOTION: The agenda is approved as [amended/presented]

Moved by: Denise Joudrey..... CARRIED UNANIMOUSLY

3. Approval of Minutes

3.1 Approve Board of Directors meeting minutes of October 21, 2021.

MOTION No.: To approve the Board of Directors meeting minutes of October 21, 2021 as [amended/presented].

Moved by: Jocelyn Phu CARRIED UNANIMOUSLY

4. Communications

A communications update was provided.

5. Reports

5.1 The President's report was presented.

MOTION No.: To accept the President's report as presented.

Moved by: Chris Howells CARRIED UNANIMOUSLY

6. Financial

6.1 The unaudited financial statements for the period ending October 31, 2021 were presented.

MOTION No.: To accept the financial report as presented.

Moved by: Jocelyn Phu CARRIED UNANIMOUSLY

Action Item #1: Record \$23,000 as an accrued liability to show that the funds are earmarked for the webinar series.

7. Old Business

The reports contained in the meeting package were reviewed.

7.1 Webinar series update

Action Item #2: Bob to send M. Law an email saying Sandra volunteered to ask the questions at the next webinar.

Action Item #3: Jenn to check where link is to 1st webinar on website.

7.2 Coffee Chat

Action Item #4: Send list of topics to Sandra, who will tentatively host the next coffee chat in December.

8. New Business

The reports contained in the meeting package were reviewed.

8.1 Membership drive

Action Item #5: Jocelyn to provide edits to the 2nd sentence in membership invitation letter.

8.2 Introduction to ALTA PowerPoint

PowerPoint presentation well received.

8.3 Alternates

Some Alternates may have to be replaced because of the election at AUMA.

1.1 Introduction to ALTA PowerPoint

PowerPoint presentation well received.

2. Next Meeting Dates

Meetings will be held on the 3rd Thursday of the month up to and including September 2022 with no meetings being held in July, August, or December. All meetings will start at 7:00 p.m. unless otherwise noted.

2022

January 20

February 17

March 17

April 21

May 19

June 16

September 15

3. Adjournment

Hank Smit declared the meeting adjourned at 19:42 hours.

Approval

of the minutes on



Date

Jennifer Anheliger, President