

**ALBERTA LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
March 17, 2022
Zoom meeting
7:00 p.m. – 9:00 p.m.**

ONLINE: Hank Smit – Vice Chair, Bob Green; Chris Howells; Denise Joudrey; Wendy Kalkan; Sandra Marin; Renee LeBlanc – Recorder

Regrets: J. Anheliger, B. Windsor, J. Phu, D. Atkinson

1. Call to Order

As a quorum was present, H. Smit called the meeting to order at 19:03 hours.

2. Adoption of Agenda

Item 7.3 - Billing Cycle was added to New Business on the Agenda.

MOTION No. 2022-005: The agenda is approved as amended.

Moved by: B. Green..... CARRIED UNANIMOUSLY

3. Approval of Minutes

3.1 Approve Board of Directors meeting minutes of January 20, 2022.

MOTION No. 2022-006: To approve the Board of Directors meeting minutes of January 20, 2022, as presented.

Moved by: W. Kalkan..... CARRIED UNANIMOUSLY

4. Reports

4.1 The President's report was presented.

MOTION No. 2022-007: To accept the President's report as presented.

Moved by: C. Howells..... CARRIED UNANIMOUSLY

5. Financial

5.1 The unaudited financial statements for the period ending February 28, 2022, were presented.

MOTION No. 2022-008: To accept the financial report as presented.

Moved by: B. Green..... CARRIED UNANIMOUSLY

6. Old Business

The reports previously distributed in the meeting package were presented.

6.1 Webinar Series Update

Action Item #1: J. Anheliger and H. Smit will be meeting with Margaret Law to discuss upcoming webinars in the series.

6.2 Coffee Chat

The next Coffee Chat will take place Wednesday, March 23, hosted by J. Anheliger and B. Green.

6.3 ALTA Member & Library List Spreadsheet

Action Item #2: Board members to share with J. Anheliger if there are any corrections that need to be made to the ALTA Membership Listing.

Action Item #3: Send invoice to Chinook Arch Regional Library System.

7. New Business

The reports previously distributed in the meeting package were presented.

7.1 Business Account Access with CRA

SPECIAL RESOLUTION: Be it RESOLVED that Renee LeBlanc be appointed as an authorized representative to the Canada Revenue Agency (CRA) which includes access to all ALTA business accounts for the term of the contract to provide financial support services to ALTA.

Moved by: B. Green, seconded by: S. Marin CARRIED UNANIMOUSLY

Action Item #4: R. LeBlanc to provide J. Anheliger with details to provide to CRA.

7.2 Unauthorized Use of Image

MOTION No. 2022-009: Move that the invoice to Pixsy be paid.

Moved by: S. Marin, seconded by: B. Green CARRIED UNANIMOUSLY

7.3 Billing Cycle

Action Item #5: Review membership fee rates for 2023 at the June Board Meeting and send out information to libraries in time for their budget preparation.

8. Next Meeting Dates

Meetings will be held on the 3rd Thursday of the month, excluding July, August, and December. All meetings will start at 7:00 p.m. unless otherwise noted.

2022

April 21

May 19

June 16

September 15

9. Adjournment

H. Smit declared the meeting adjourned at 20:10 hours.

Approval of the minutes

Signature:



Jennifer Anheliger, President