

**ALBERTA LIBRARY TRUSTEES ASSOCIATION  
BOARD OF DIRECTORS MEETING  
May 19, 2022  
Zoom meeting  
7:00 p.m. – 9:00 p.m.**

**ONLINE:** Jenn Anheliger – President; David Atkinson; Bob Green; Denise Joudrey; Wendy Kalkan; Chris Howells; Hank Smit; Bill Windsor; Renee LeBlanc – Recorder

Regrets: Sandra Marin

**1. Call to Order**

As a quorum was present, Jenn Anheliger called the meeting to order at 19:01 hours.

**2. Adoption of Agenda**

There were no additions, amendments, or deletions to the agenda.

MOTION: The agenda is approved as presented.

Moved by: ..... CARRIED UNANIMOUSLY

**3. Approval of Minutes**

3.1 Approve Board of Directors meeting minutes of April 21, 2022.

MOTION No. 2022-015: To approve the Board of Directors meeting minutes of April 21, 2022, as presented.

Moved by: Chris Howells ..... CARRIED UNANIMOUSLY

**4. Budget Discussion**

A draft 2023 operating budget update was provided for discussion.

MOTION No. 2022-016: To provide the draft 2023 operating budget for approval at the AGM as presented.

Moved by: Bob Green ..... CARRIED UNANIMOUSLY

MOTION No. 2022-017: That the membership fees for 2023 remain the same as the prior year and be presented at the AGM.

Moved by: Bob Green ..... CARRIED UNANIMOUSLY

**5. AGM**

A draft AGM package was provided for discussion.

**Action Item #1:** The financial review letter be inserted into the AGM package and the package be ready to send out on May 24<sup>th</sup>.

**Action Item #2:** Bob Green will log the names for motions during the AGM for comparison to the AGM minutes.

**Action Item #3:** Hank Smit will look after the chat function during the AGM.

**6. Financial**

6.1 The unaudited financial statements for the period ending April 30, 2022, were presented.

MOTION No. 2022-018: To accept the financial report as presented.

Moved by: Bob Green ..... CARRIED UNANIMOUSLY

**7. Old Business**

A verbal report was given to the Board.

7.1 **Webinar Series Update**

7.2 **Coffee Chat**

**8. Directors Only Session**

8.1 **Quote from TAL**

MOTION No. 2022-019: To go into camera at 19:42 hours.

Moved by: W. Kalkan ..... CARRIED UNANIMOUSLY

MOTION No. 2022-020: To come out of camera at 19:46 hours.

Moved by: W. Kalkan ..... CARRIED UNANIMOUSLY

The following motion was made after the Board came out of camera:

MOTION No. 2022-021: To engage TAL for various administrative and financial support services, effective June 1, 2022, to May 31, 2023.

Moved by: D. Joudrey ..... CARRIED UNANIMOUSLY

**9. Next Meeting Dates**

Meetings will be held on the 3<sup>rd</sup> Thursday of the month, excluding July, August, and December. All meetings will start at 7:00 p.m. unless otherwise noted.

Next meeting dates are June 16, 2022 & September 15, 2022

**10. Adjournment**

J. Anheliger declared the meeting adjourned at 19:48 hours.

**Approval of the minutes**

A handwritten signature in black ink, appearing to read 'J. Anheliger', written in a cursive style.

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Jennifer Anheliger, President